I. CALL TO ORDER
Robin Yearby called the meeting to order at 10:04 A.M. with roll call.

II. ROLL CALL & INTRODUCTIONS
Bylaws of the Contra Costa County Schools Insurance Group I.G.4. Quorum. A majority of each Committee membership shall constitute a quorum for the transaction of business except that less than a quorum may adjourn from time to time.

Member Districts = 9
Number required to achieve a quorum = 5

Those in attendance were:

CCCSIG:
Contra Costa County Schools Insurance Group Bridget Moore, Executive Director

MEMBERS:
Arcohe Union School District Mindy McCreery, Alternate
Brentwood Union School District Debbie Valladao, Alternate
Castro Valley Unified School District Robin Yearby, Chair
Moraga School District Courtney Avellar, Alternate
Walnut Creek School District Audrey Katzman

ABSENT:
Byron Union School District Tina Pedersen, Alternate
Canyon School District Gloria Faircloth
Oakley Union Elementary School District Maria de la Luz Bordanaro
Travis Unified School District Trudy Barrington

CONSULTANTS
Keenan & Associates Debra DeSpain
Keenan & Associates Vickie Vales

III. PUBLIC COMMENTS
There were no Public Comments.
IV. APPROVAL OF AGENDA

A motion was made by Audrey Katzman, seconded by Debbie Valladao, and unanimously carried to approve the Agenda as presented. Votes:

Arcohe – Aye
Byron – Absent
Castro Valley – Aye
Oakley – Absent
Walnut Creek – Aye

Brentwood – Aye
Canyon – Absent
Moraga - Aye
Travis – Absent

V. APPROVAL OF MINUTES – March 9, 2018

A motion was made by Courtney Avellar, seconded by Audrey Katzman and unanimously carried to approve the March 9, 2018, Minutes as presented. Votes:

Arcohe – Aye
Byron – Absent
Castro Valley – Aye
Oakley – Absent
Walnut Creek – Aye

Brentwood – Aye
Canyon – Absent
Moraga - Aye
Travis – Absent

VI. CORRESPONDENCE

Castro Valley USD - appointing Suzy Chan the Board representative. Robin Yearby will remain the Chair and alternate.

Travis USD - appointing Trudy Barrington as the Board representative and Sonya Lasyone as the alternate.

VII. ADMINISTRATION/HEALTH BENEFIT PROGRAM ADMINISTRATIVE UPDATE

Voluntary Products Overview

Debra DeSpain reviewed the discussion about the voluntary plans from the March 9, 2018, HBC meeting. The plans chosen were cancer, critical illness, accident and hospital bridge.

During the March 9 meeting there were questions about including long term care options. Debra provided information on Universal Life and Whole Life policies with a with Long Term Rider.

Building Blocks for Business is available to attend district meetings to introduce the voluntary products to union groups, benefit committees, cabinet, etc.; as well as, open enrollment meetings and new hire onboarding. Building Blocks for Business also has short vignettes that discusses the plans in video format available to provide to employees.

These plans can be made available in BenefitBridge. If a district decides to move forward with offering these plans at open enrollment, a conversation with the district BenefitBridge project manager will be scheduled. Since Arcohe is not utilizing BenefitBridge, Building Blocks for Business has an employer portal for enrollment that can be utilized.

Program Growth Meeting Overview

Debra DeSpain distributed a draft agenda and updated Kaiser plan/rate options along with the current Sutter Health Plus and Western Health Advantage rates. Kaiser is proposing a CalPERS $15 copay “look-alike” plan, a $30 copay HMO, $40 copay DHMO and HSA plans.
In addition, Debra reviewed the demographic analysis for John Swett USD and West Contra Costa USD. Since these districts are currently with CalPERS, there is no claims data available. The demographic analysis details these groups could potentially increase the JPA’s claims by 17% and 21%, respectively. It appears most CalPERS districts are, on average, older than CCCSIG. Due to these findings, the recommendation for WCCUSD would be to join the JPA for the non-Kaiser enrollment and discuss working direct with Kaiser as they are large enough. The committee declined John Swett based on the potential impact due to the claims.

After the discussion for WCCUSD & JSUSD, it was decided the CalPERS district workshop would not be scheduled.

**Update on the Proposed CCCSIG Bylaws Changes** 2018-022 Action

The proposed changes to the Bylaws are still pending for additional information regarding payments. The participation commitment will not change from 3 years to 4 years, based on the decision to not move forward with the CalPERS district marketing into the JPA on a widespread basis.

Action on this item was tabled until a later meeting.

**BenefitBridge Employee FAQ** 2018-023 Information

Vickie Vales informed the committee the BenefitBridge Employee FAQ document was created because of various questions received during the last open enrollment period and questions compiled by the BenefitBridge Customer Care. It will be a working document and updated as new system enhancements/changes are released or questions are presented.

Vickie will email the soft copy to the member districts. Should anyone have any additional comments or suggestions for this document, please forward them to Vickie’s attention for adding to the document.

**Legislative Updates/Briefings** 2018-024 Information

There were no Legislative Updates or Briefings for this meeting.

**VIII. INFORMATION**

**MEMBER COMMENTS** Information

There were no Member Comments.

**CONSULTANT COMMENTS** Information

There were no additional Consultant Comments.

**IX. AGENDA ITEMS NEXT MEETING** Information

The May 11, 2018 meeting will be cancelled: The next meeting is scheduled for June 8, 2018; however, there are no agenda items now. Keenan will provide an update on the June meeting in the next few weeks.

**X. ADJOURNMENT** – Robin Yearby adjourned the meeting at 11:49 AM

**Americans with Disabilities Act:**

Contra Costa County Schools Insurance Group conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modifications or accommodation, in order to participate in a public meeting of the Contra Costa County Schools Insurance Group, shall be made to: Bridget Moore, Executive Director, Contra Costa County Schools Insurance Group - 550 Ellenwood Way, Pleasant Hill, CA 94523 - 1 (866) 922-2744.