

CONTRA COSTA COUNTY SCHOOLS INSURANCE GROUP

Executive Committee Meeting

Thursday, October 27, 2005

11:30 a.m.

CCCSIG Conference Room

550 Ellinwood Way, Pleasant Hill, CA 94523

1 (866) 922-2744

To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Committee must fill out a speaker's card. Cards are located in the lobby and should be turned in to the Receptionist. The President of the Board may limit each speaker to three minutes and/or set a limit of twenty minutes for all speakers on any one subject.

The Contra Costa County Schools Insurance Group will provide reasonable accommodations for persons with disabilities planning to attend Executive Committee or Board meetings who contact the Executive Director at least 24 hours before the meeting, at 1 (866) 922-2744 ext. 291.

ORDER OF BUSINESS

1. CALL TO ORDER - 11:30 a.m.

2. PUBLIC COMMENT

2.1 Items on the Agenda

2.2 Items of Interest to the Public

3. CLOSED SESSION

3.1 Existing Litigation Conference with Legal Counsel. Litigation Formally Initiated, Government Code, § 54956.9(a), Dorman vs. Antioch USD, WCAB #WCK62820..... ◆ Action Required
The Executive Committee will consider approval of a claims settlement.

3.2 Conference with Legal Counsel - Existing Litigation, Case #04AS02351, Pursuant to Government Code, § 54956.9 ◆ Informational
One case.

4. CONSENT CALENDAR

4.1 Approve Minutes of Executive Committee Meeting held on August 25, 2005 ◆ Action Required
The Committee will review the August 25, 2005 minutes for approval.

4.2 Ratify Expenditures for August - September 2005... ◆ Action Required
Ratify the Accounts Payable Registers for August - September 2005 as attached.

4.3 Adopt Resolution for Local Agency Investment Fund (LAIF)... ◆ Action Required
Adopt revised resolution for Authorization for Transfer of Funds for LAIF.

5. PERSONNEL

- 5.1 Review Memorandum of Understanding for Interim Executive Director. ♦ Informational**
The Committee will review the Memorandum of Understanding for the Interim Executive Director Position.

6. GENERAL ADMINISTRATIVE ITEMS

- 6.1 CCCSIG General Administrative Update..... ♦ Informational**
The Interim Executive Director and Staff will update the Committee on administrative operations.
- 6.2 Establish Calendar of Meetings..... ♦ Action Required**
The Committee will be asked to establish a calendar of meetings through 2006.
- 6.3 Consider Approval of Revised CCCSIG 2005-06 Strategic Plan ♦ Action Required**
The Committee will consider approval of a revised CCCSIG 2005-06 Strategic Plan which focuses on five key goals.
- 6.4 Extension of Contract for Delta Systems Associates..... ♦ Action Required**
The Committee will be asked to extend the contract for IT services through Delta Systems Associates.

7. FINANCIAL ITEMS

- 7.1 Financial Update & Presentation of Financial Statements as of August 2005..... ♦ Informational**
The CFO will update the Committee on financial status as of August 2005.
- 7.2 Financial Audit Status Report and Follow Up ♦ Action Required**
The CFO will provide a Financial Audit Status Report and Follow Up and the Committee will be asked to consider recommendations regarding same.
- 7.3 Consider Deficit Recovery Plan Recommendations ♦ Action Required**
The Committee will consider recommendations by the Finance Subcommittee regarding adoption of a Deficit Recovery Plan.
- 7.4 Consider Suspension of 2005-06 Rate Stabilization Reserve Fund and Recharacterization of Funds ♦ Action Required**
The Committee will consider recommendations by the Finance Subcommittee to suspend the Rate Stabilization Reserve Fund and recharacterize funds towards Deficit Recovery Plan.
- 7.5 Consider Revision to Method of Adjustment for WC Premiums ♦ Action Required**
The Committee will consider recommendations by the Finance Subcommittee to revise the method of year end workers' compensation premium adjustments.

8. ADJOURNMENT (Approximately 2:30 p.m.)