

CONTRA COSTA COUNTY SCHOOLS INSURANCE GROUP

Executive Committee Meeting

Thursday, January 28, 2010

8:00 a.m.

CCCSIG Conference Room

550 Ellinwood Way, Pleasant Hill, CA 94523

1 (866) 922-2744

To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Committee must fill out a speaker's card. Cards are located in the lobby and should be turned in to the Receptionist. The President of the Board may limit each speaker to three minutes and/or set a limit of twenty minutes for all speakers on any one subject.
The Contra Costa County Schools Insurance Group will provide reasonable accommodations for persons with disabilities planning to attend Executive Committee or Board meetings who contact the Executive Director at least 24 hours before the meeting, at 1 (866) 922-2744 ext. 291.

ORDER OF BUSINESS

1. CALL TO ORDER - 8:00 a.m.
2. PUBLIC COMMENT
 - 2.1 Items on the Agenda
 - 2.2 Items of Interest to the Public
3. CONSENT CALENDAR
 - 3.1 Approve Minutes of Executive Committee Meetings Held on November 19 & December 4, 2009◆ Action Required
The Committee will review the November 19 & December 4, 2009 minutes for approval.
 - 3.2 Ratify Expenditures for November - December 2009...◆ Action Required
Ratify the Accounts Payable Registers for November - December 2009 as attached.
 - 3.3 Ratification of Expenditures for VOS Maintenance & Support Agreement◆ Action Required
The Committee will be asked to ratify expenditures for the annual VOS (claims software) Maintenance & Support Agreement.
 - 3.4 Ratification of Health Benefit Broker Agreement.....◆ Action Required
The Committee will be asked to ratify the Health Benefit Broker Agreement.
4. FINANCIAL ITEMS
 - 4.1 Financial Update as of November 30, 2009.◆ Informational
The CFO will update the Committee on financial status as of November 30, 2009.
 - 4.2 Establishing Payroll Estimate for Determining Annual District Premium Contributions for FY2010/11◆ Action Required

5. GENERAL ADMINISTRATIVE ITEMS

- 5.1 Consider Approval of 3-5 Year Strategic Plan Goals◆ Action Required**
The Executive Committee will consider approval of the Group’s three to five year Strategic Plan goals.
- 5.2 Consider Approval of Revised Vision Statement◆ Action Required**
The Executive Committee will consider revisions to the Group’s Vision Statement.
- 5.3 Consider Approval to Include PublicSchoolWorks On-Line Training Program for all Employees in the 2010/11 Budget Proposal◆ Action Required**
The Committee will consider approval to include on-line training program for 2010/11 budget proposal.
- 5.4 Health and Safety Services Proposed Incentive Program Requirements for 2010/11.....◆ Action Required**
The Committee will consider recommendations to approve the Health & Safety Services proposed incentive program requirements for 2010/11.
- 5.5 Health & Safety Services Activities Update.....◆ Informational**
The Executive Director will update the Committee on Health & Safety Services activities.
- 5.6 Claims Cost Containment Activities Update◆ Informational**
The Executive Director will update the Committee on claims operations.
- 5.7 CCCSIG General Administrative Update.....◆ Informational**
The Executive Director will update the Committee on administrative operations.

6. ADJOURNMENT (Approximately 10:00 a.m.)

*Next Executive Committee meeting is scheduled for **March 18, 2010 at 8:00 a.m.***