

**CONTRA COSTA COUNTY SCHOOLS INSURANCE GROUP
BOARD OF DIRECTORS MEETING MINUTES**

Thursday, April 9, 2004

**Contra Costa County Schools Insurance Group, Conference Room
550 Ellinwood Way, Pleasant Hill, CA**

Present were:

Board of Directors:

| | |
|-------------------------|-----------------------|
| Ellen Elster, President | CCCOE |
| Pamela Carrier | Brentwood Union SD |
| Roberta Silverstein | San Ramon Valley USD |
| Ernesto Fuentes | CCCCD |
| Chris Learned | Acalanes UHSD |
| Richard Odegaard | Pittsburg USD |
| Lenee Cadotte | Lafayette SD |
| Jim Campbell | Mt. Diablo USD |
| Mike De Sa | Walnut Creek SD |
| Mark Bonnett | Oakley Union SD |
| Jackie Durham | John Swett USD |
| Kathy Bell | Moraga SD |
| Jerry Bucci | Orinda Union SD |
| Pat McWilliams | West Contra Costa USD |

Board Alternates:

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|-----------------|----------------|
| Tom Meyer | Byron Union SD |
| Jon Frank | Lafayette SD |
| Dan White | Martinez SD |
| Margaret Kruse | Brentwood USD |
| Kathy Hein | Knightsen SD |
| Reed McLaughlin | Pittsburg USD |

Staff:

| | |
|--|--------|
| Guy M. Schuelke, Executive Director | CCCSIG |
| Carla Scherbert, Executive Assistant | CCCSIG |
| Bridget Moore, Deputy Director | CCCSIG |
| Joe Emmett, Chief Financial Services Manager | CCCSIG |
| Wade Gullledge, Loss Prevention Services Manager | CCCSIG |

Guests:

| | |
|----------------------------------|---------------------------|
| Ron Mason | Consultant, Towers Perrin |
| John Scatterday | Keenan & Associates |
| Kelly Altman | Keenan & Associates |
| Gary Fiscaletti | Keenan & Associates |
| Tom Osbourne, Executive Director | SELF |

1. CALL TO ORDER

The meeting was called to order by President Ellen Elster at 9:37 AM

2. PUBLIC COMMENT

2.1 Items on the Agenda

No public comment items.

2.2 Items of Interest to the Public

No items of interest to the public.

3. GENERAL ADMINISTRATIVE ITEMS

3.1 Approve Minutes of Board Meeting Held on December 4, 2003

A motion was made by De Sa to approve the minutes of the Board Meeting held on December 4, 2003. Second by Fuentes. Motion was approved unanimously.

3.2 Election of Directors to the Executive Committee

The Executive Committee members, Jim Campbell, Mark Bonnett and Pamela Currier having terms expiring on June 30, 2004, were up for election for the periods of July 2, 2004, through June 30, 2007. A motion was made by Learned to elect the same three members. Second by Cadotte. The motion was approved unanimously.

3.3 Election of Officers for 2004/2005

The Board must elect officers each year. A motion was made by Pat McWilliams to elect Ellen Elster as President, Roberta Silverstein as Vice President and Jim Campbell as Secretary for 2004/2005. Second by De Sa. The motion was approved unanimously.

3.4 Introduction of Health Benefits Program

Bridget Moore, the Deputy Director and consultants from Keenan & Associates presented the "CCCSIG Health Benefits Program" plan design options and rates. Information packets and timelines were handed out to members at the end of the presentation followed by a question and answer period. Individual meetings are being planned with those districts interested in understanding the Health Benefits Program in more detail.

3.5 Staff Reports

The Executive Director provided an update to the Board on results and actions from the Executive Committee Meeting held on March 18, 2004. The Loss Prevention Services Manager gave a short presentation regarding workplace safety training, safety management concepts and what services CCCSIG can provide to the districts relating to these issues, along with the development of a plan of action.

4. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:31 AM.

Respectfully submitted,

Secretary of the Board of Directors
Contra Costa County Schools Insurance Group