

CONTRA COSTA COUNTY SCHOOLS INSURANCE GROUP
BOARD OF DIRECTORS MEETING MINUTES
Monday, May 26, 2011
Contra Costa County Schools Insurance Group
550 Ellinwood Way, Pleasant Hill, CA

Present were:

Board of Directors:

Chris Learned, President	Acalanes Union High SD
Sheri Gamba, Vice President	West Contra Costa USD
Margaret Kruse, Secretary	Brentwood USD
Mike McLaughlin	John Swett USD
Dorothy Epps	Pittsburg USD
Kathy Bell	Moraga School District
Kindred Murillo	CCCCD
Jerry Bucci	Orinda Union SD
Lenee Cadotte	Lafayette School District
Teresa Sidrian	Knightsen School District
Marcus Battle	Walnut Creek School District
Jessica Romeo	San Ramon Valley USD
Bill Clark	COE
Gaby Hellier	Byron Union SD

Staff:

Bridget Moore, Executive Director	CCCSIG
Joseph Emmett, Chief Financial Officer	CCCSIG
Denise Cifelli, Executive Assistant	CCCSIG
Denise Schreiner, Health & Safety Services Manager	CCCSIG
Erica Williamson, HR Manager	CCCSIG
Michael Clark, Claims Manager	CCCSIG

Guests:

Tim Forrester	Antioch USD
Lisa Williams	Liberty Union High SD
Jenny Emery	Consultant

1. CALL TO ORDER

The meeting was called to order by President Chris Learned at 11:12 a.m.

2. PUBLIC COMMENT

2.1 Items on the Agenda

No public comment items.

2.2 Items of Interest to the Public

No items of interest to the public.

3. GENERAL ADMINISTRATIVE ITEMS

3.1 Approve Minutes of the Board Meeting Held on April 22, 2010

Motion was made by Kruse to approve the minutes. Second by Bell; motion was approved unanimously with abstentions from McLaughlin, Romeo and Hellier.

3.2 Election of Directors to the Executive Committee

Current Directors Learned, Clark and Romeo have terms which expire on June 30, 2011. All incumbents have expressed interest in continuing on the Executive Committee with no one else expressing an interest. A motion was made by Gamba to re-elect Learned, Clark and Romeo to a new three-year term. Terms are effective July 1, 2011 through June 30, 2014. Second by Murillo. Motion was approved unanimously.

3.3 Election of Officers for FY2011/12

Incumbent officers Learned, Gamba and Kruse have expressed interest in continuing their leadership roles. No one else has expressed an interest. A motion was made by Kruse to re- elect Learned as President; Gamba as Vice-President and Kruse as Secretary for FY 2011/12. Second by Battle; motion was approved unanimously.

Prior to the Group's dispersment to lunch and SWOT session, special recognition and thanks was given to Kindred Murillo and Jerry Bucci for their service on the Board. Kindred has accepted the position of President at Lake Tahoe Community College. Jerry, after many years of serving on CCCSIG's Board, will be retiring at the end of June.

4. SWOT / Strategic Planning Session

4.1 SWOT / Strategic Planning Session

Consultant Jenny Emery facilitated this portion of the meeting. Mission and Vision statements were reviewed along with CCCSIG's 2010-11 Strategic Plan Update. The CFO provided information on the structure of a JPA along with what is currently happening with JPA's in California. Jenny Emery then led the Group in a SWOT discussion and planning session.

5. ADJOURNMENT

There being no further business, a motion was made by Murillo to adjourn; second by Sidrian. Motion was approved unanimously. Meeting was adjourned at 2:11 p.m.

Respectfully submitted,



Secretary of the Board of Directors
Contra Costa County Schools Insurance Group