

# CONTRA COSTA COUNTY SCHOOLS INSURANCE GROUP

## Executive Committee Meeting

Thursday, November 29, 2007

10:00 – 2:30 p.m.

CCCSIG Conference Room

550 Ellinwood Way, Pleasant Hill, CA 94523

1 (866) 922-2744

To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Committee must fill out a speaker's card. Cards are located in the lobby and should be turned in to the Receptionist. The President of the Board may limit each speaker to three minutes and/or set a limit of twenty minutes for all speakers on any one subject.  
*The Contra Costa County Schools Insurance Group will provide reasonable accommodations for persons with disabilities planning to attend Executive Committee or Board meetings who contact the Executive Director at least 24 hours before the meeting, at 1 (866) 922-2744 ext. 291.*

### ORDER OF BUSINESS

#### 1. CALL TO ORDER - 10:00 am

#### 2. PUBLIC COMMENT

##### 2.1 Items on the Agenda

##### 2.2 Items of Interest to the Public

#### 3. STRATEGIC PLANNING

- 3.1 Strategic Planning Session..... ◆ Informational  
CCCSIG Management and the Executive Committee will begin work on SWOT Analysis.

#### 4. CLOSED SESSION

- 4.1 Hansen vs. Mt Diablo, WCAB # WCK45286, Claim #99-6075-05425 ..... ◆ Action Required  
The Executive Committee will consider approval of a claims settlement.

#### 5. CONSENT CALENDAR

- 5.1 Approve Minutes of Executive Committee Meeting Held on September 27, 2007 ..... ◆ Action Required  
The Committee will review September 27, 2007 minutes for approval.
- 5.2 Ratify Expenditures for September - October 2007... .. ◆ Action Required  
Ratify the Accounts Payable Registers for September - October as attached
- 5.3 Ratify Executive Director's Contract ..... ◆ Action Required  
Ratify the Executive Director's contract based on changes discussed at the September 27, 2007 Executive Committee meeting.
- 5.4 Ratify Claims Settlement, Alvarado vs. Contra Costa Community College District, WCAB #322871 ..... ◆ Action Required  
Ratify claims settlement.

- 5.5 **Ratify Claims Settlement, Sanchez vs. West Contra Costa Unified School District, WCAB # OAK 0305909 & OAK 0307742.....◆ Action Required**  
Ratify claims settlement.
- 5.6 **Ratify Claims Settlement, Waldren vs. West Contra Costa Unified School District, WCAB # OAK 0296226 .....◆ Action Required**  
Ratify claims settlement.
- 5.7 **Ratify Claims Settlement, Campbell vs. Antioch Unified School District, WCAB # 010236 .....◆ Action Required**  
Ratify claims settlement.

**6. FINANCIAL ITEMS**

- 6.1 **Financial Update as of July 31, 2007.....◆ Informational**  
The CFO will update the Committee on financial status as of July 31, 2007.

**7. GENERAL ADMINISTRATIVE ITEMS**

- 7.1 **Claims Cost Containment Activities Update.....◆ Informational**  
The Claims Manager will update the Committee on claims operations.
- 7.2 **CCCSIG General Administrative Update .....◆ Informational**  
The Executive Director will update the Committee on administrative operations.

**8. ADJOURNMENT (Approximately 2:30 p.m.)**

*Next Executive Committee meeting scheduled for January 31, 2008  
Noon - 2:30 p.m.*

