

# CONTRA COSTA COUNTY SCHOOLS INSURANCE GROUP

## Executive Committee Meeting

Thursday, March 13, 2008

12:00 Noon

CCCSIG Conference Room

550 Ellinwood Way, Pleasant Hill, CA 94523

1 (866) 922-2744

To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Committee must fill out a speaker's card. Cards are located in the lobby and should be turned in to the Receptionist. The President of the Board may limit each speaker to three minutes and/or set a limit of twenty minutes for all speakers on any one subject.  
*The Contra Costa County Schools Insurance Group will provide reasonable accommodations for persons with disabilities planning to attend Executive Committee or Board meetings who contact the Executive Director at least 24 hours before the meeting, at 1 (866) 922-2744 ext. 291.*

### ORDER OF BUSINESS

#### 1. CALL TO ORDER - 12:00 Noon

#### 2. PUBLIC COMMENT

- 2.1 Items on the Agenda
- 2.2 Items of Interest to the Public

#### 3. CONSENT CALENDAR

- 3.1 **Approve Minutes of Executive Committee Meeting Held on January 31, 2008** .....◆ **Action Required**  
The Committee will review the January 31, 2008 minutes for approval.
- 3.2 **Ratify Expenditures for January - February 2008...** .....◆ **Action Required**  
Ratify the Accounts Payable Registers for January - February 2008 as attached.
- 3.3 **Investment Policy Review** .....◆ **Action Required**  
The Committee will review the current Investment Policy for approval, as no changes have been recommended by PFM.

#### 4. FINANCIAL ITEMS

- 4.1 **Financial Update as of December 31, 2007.** .....◆ **Informational**  
The CFO will update the Committee on financial status as of December 31, 2007.
- 4.2 **Approve Actuarial Report and Premium Rate for 2008/09** .....◆ **Action Required**  
The Committee will be asked to consider approval of the 2008/09 Actuarial Report and premium rate as presented.
- 4.3 **Approve Workers' Compensation Administrative Budget for 2008/09 ..** .....◆ **Action Required**  
The Committee will be asked to consider approval of the 2008/09 Administrative Budget as recommended.

**5. GENERAL ADMINISTRATIVE ITEMS**

- 5.1 Consider Appointments of Executive Committee Members.....◆ Action Required**  
The Committee will consider reappointment of Ellen Elster, Chris Learned and Bryan Richards whose terms expire June 30, 2008.
- 5.2 Claims Cost Containment Activities Update.....◆ Informational**  
The Claims Manager will update the Committee on claims operations.
- 5.3 CCCSIG General Administrative Update.....◆ Informational**  
The Executive Director will update the Committee on administrative operations.

**6. ADJOURNMENT (*Approximately 2:30 p.m.*)**

***Annual Board of Directors meeting is scheduled for April 10, 2008; Noon – 2:30p***  
***Next Executive Committee meeting is scheduled for May 29, 2008; Noon – 2:30 p.m.***